## **CARDAMOM: Innovation Process Framework**

### Structured Innovation from Concept to Impact

#### What is CARDAMOM?

CARDAMOM is Synthite's proprietary eight-stage innovation process framework that systematically transforms ideas into scalable, measurable solutions. Named as a mnemonic for Concept, Assessment, Refinement, Development, Adoption, Measurement, Optimization, and Motivation, this framework provides a disciplined, repeatable pathway for managing innovations from initial conception through continuous improvement.

Unlike ad-hoc innovation approaches that rely on individual creativity without structure, CARDAMOM balances creative exploration with systematic rigor. Each stage incorporates specific tools and methodologies that ensure innovations are technically sound, economically viable, and practically implementable within our operations.

The framework serves multiple purposes: it provides a common language for discussing innovation progress, establishes clear decision gates for advancing or pausing initiatives, ensures thorough validation before significant resource commitments, and maintains focus on measurable business impact throughout the innovation journey.

# The CARDAMOM Eight-Stage Process

## 1. C - Concept Generation (Idea Sourcing)

### **Spotting Opportunities and Generating Ideas**

The innovation journey begins with identifying meaningful opportunities for improvement. This stage focuses on spotting recurring pain points, process inefficiencies, quality gaps, and unmet customer needs through systematic observation and stakeholder engagement.

**Approach:** Concept Generation draws on multiple sources: operator observations from daily work, customer feedback highlighting needs, quality deviations suggesting improvement opportunities, market trends indicating emerging requirements, and cross-functional insights revealing systemic challenges. The goal is generating a steady flow of potential innovations grounded in real problems rather than solutions seeking problems.

#### **Key Questions:**

- What recurring frustrations do customers, operators, or stakeholders experience?
- Where do current processes create waste, delays, or quality issues?
- What emerging market trends create new requirements or opportunities?
- What analogous solutions from other industries could apply to our challenges?

## 2. A - Assessment (Opportunity Scoping)

## **Evaluating Feasibility and Alignment**

Before investing significant resources, Assessment provides a rapid feasibility screening using the 3Q Test framework: evaluating technical feasibility, economic viability, and practical implementability within our operational context.

**Approach:** Assessment involves questioning whether the innovation is technically doable with current knowledge and capabilities, economically sensible considering costs versus expected benefits, and practically implementable given people, processes, space, and safety constraints. This stage deliberately applies a light-touch evaluation—sufficient to eliminate obviously unworkable ideas while avoiding premature rejection of bold concepts that merit deeper exploration.

### **Key Questions:**

- Do we have or can we acquire the technical capabilities needed?
- Does the expected value justify the investment required?
- Can we implement this within our operational constraints?
- Does this align with strategic priorities and compliance requirements?

## 3. R - Refinement (Concept Development)

## **Developing Structured Concepts**

Refinement transforms rough ideas that passed initial assessment into clear, structured concepts ready for prototyping. This stage uses concept development tools to articulate the problem, proposed solution, expected benefits, and key assumptions requiring validation.

**Approach:** The Refinement process involves creating a comprehensive concept sheet that documents the problem or opportunity statement, describes the proposed solution mechanism, outlines how the solution works through sketches or flow diagrams, articulates the value proposition and expected impact, identifies key assumptions underlying the concept, and specifies what must be tested during pilot development. This structured thinking reveals gaps, clarifies execution requirements, and builds shared understanding among stakeholders.

#### **Key Questions:**

- What specific problem does this innovation address?
- How exactly will the solution work in our operational context?
- What benefits will stakeholders gain and how will we measure them?
- What critical assumptions need validation before full implementation?

## 4. D - Development (Prototyping & Piloting)

### **Building and Testing Prototypes**

Development focuses on building Minimum Viable Prototypes (MVPs)—the smallest, simplest versions that allow testing whether the core concept works. Rather than seeking perfection, this stage emphasizes rapid learning through practical experimentation.

**Approach:** The MVP approach involves identifying the minimum feature that the innovation must prove, building a bare-minimum version using available materials and resources, and testing quickly with constrained scope (one shift, one batch, one machine, one process). Testing generates practical learning about what works, what fails, and what requires modification. Failed experiments provide valuable insights that refine understanding and guide iteration. The goal is building knowledge through action rather than prolonged theoretical analysis.

## **Key Questions:**

- What is the one critical thing this innovation must prove?
- What is the simplest way to test this core assumption?
- What did we learn from this test—both successes and failures?
- What modifications would improve the approach for the next iteration?

## 5. A - Adoption (Scale-Up)

### **Scaling Validated Solutions**

Once prototypes demonstrate viability, Adoption focuses on implementing the validated solution across relevant operations. This stage requires systematic planning to ensure consistent, sustainable implementation that delivers expected benefits at scale.

**Approach:** The Adoption process uses Adoption Kits—structured sets of documentation and actions ensuring everyone implements the solution consistently. Key elements include revised standard operating procedures with clear steps and visual guides, user training materials providing brief explanations and troubleshooting guidance, implementation checklists for daily usage and management review, changeover guides specifying what old practices to stop and new ones to start, and success metric snapshots defining expected improvements. Effective adoption requires coordinating SOP updates, operator training, quality assurance alignment, and often customer trials for customer-facing innovations.

## **Key Questions:**

- What documentation and training materials enable consistent implementation?
- How do we ensure all relevant personnel understand and can execute the new approach?
- What support systems and resources are needed during transition?
- How do we monitor adoption progress and address implementation challenges?

### 6. M - Measurement (Impact Tracking)

## **Tracking Results and Impact**

Measurement establishes systematic tracking of innovation results using economic, technical, and operational key performance indicators. This stage ensures innovations deliver promised benefits and provides data for optimization decisions.

**Approach:** The Impact Scorecard methodology tracks relevant metrics before and after implementation, documenting baseline performance, post-implementation results, calculated changes, and impact summaries. Common metrics include cost reductions, yield improvements, quality or defect reductions, cycle time improvements, throughput increases, safety indicator changes, customer satisfaction metrics, and resource utilization improvements. Regular measurement enables identifying underperforming innovations requiring attention and celebrating successes that demonstrate innovation value.

## **Key Questions:**

- What specific metrics best capture the innovation's intended impact?
- What were baseline performance levels before implementation?
- What performance changes occurred after implementation?
- Do results justify the investment, and what explains any gaps from expectations?

## 7. O - Optimization (Continuous Improvement)

#### **Continuous Improvement Through Iteration**

Optimization ensures innovations don't become static but continue evolving to deliver greater value over time. This stage applies structured improvement cycles to refine, enhance, and extend adopted solutions based on operational experience and feedback.

**Approach:** The PDCA (Plan-Do-Check-Act) methodology provides a systematic approach for continuous improvement. The Plan phase identifies specific aspects needing improvement based on measurement data or user feedback. The Do phase makes small, focused changes rather than complete overhauls. The Check phase measures results quickly to determine improvement effectiveness. The Act phase standardizes successful changes and initiates the next improvement cycle. This iterative approach generates cumulative improvements while maintaining operational stability.

#### **Key Questions:**

- What aspects of the current implementation show opportunity for improvement?
- What small changes might generate meaningful performance gains?
- Did the changes produce the expected improvements?
- What should we standardize, and what requires further iteration?

### 8. M - Motivation (Culture Reinforcement)

## **Reinforcing Innovation Culture**

The final stage recognizes that sustainable innovation requires cultural reinforcement. Motivation focuses on capturing innovation stories, recognizing contributors, sharing learnings, and making innovation visible as valued organizational behavior.

**Approach:** Innovation storytelling follows a structured format: describing how and what pain was noticed, what idea emerged, what prototypes or MVPs were tested, what before-and-after results were achieved, key learnings from the journey, who contributed and helped, and what comes next for further development. These stories, shared in team meetings, internal communications, and recognition events, make abstract innovation concepts concrete and inspiring. Recognition programs, innovation champions, and regular sharing sessions transform innovation from occasional events into habitual organizational behavior.

## **Key Questions:**

- How do we capture and communicate innovation stories effectively?
- What recognition approaches motivate continued innovation contributions?
- How do we share learnings so other teams benefit from innovation experiences?
- How do we maintain momentum and enthusiasm for ongoing innovation efforts?

# **How CARDAMOM Stages Connect**

While described sequentially, CARDAMOM stages often overlap and iterate. Development testing may reveal refinement needs, leading back to the R stage. Measurement results may trigger optimization cycles or even generate new concepts for the next innovation. Assessment isn't just an initial gate—teams continuously assess whether continuing investment makes sense as new information emerges.

This iterative nature reflects innovation reality—rarely do ideas proceed linearly from conception to full implementation. The framework provides structure and common language while remaining flexible enough to accommodate the messiness of actual innovation work.

## **Benefits of the CARDAMOM Approach**

Organizations implementing CARDAMOM realize multiple benefits: reduced innovation cycle times through systematic progression, higher innovation success rates due to thorough validation, better resource allocation by focusing on viable concepts, increased innovation participation as the framework demystifies innovation, improved knowledge retention through structured documentation, greater stakeholder confidence from disciplined processes, and accelerated organizational learning through consistent evaluation and improvement cycles.

Perhaps most importantly, CARDAMOM makes innovation manageable and repeatable rather than mysterious and sporadic. Teams gain confidence that following the framework increases their innovation success probability, encouraging broader participation and more ambitious innovation attempts.

## **Conclusion: Systematic Innovation Excellence**

CARDAMOM represents Synthite's commitment to making innovation both systematic and creative—providing structure that guides without constraining, tools that support without bureaucratizing, and standards that ensure quality without eliminating experimentation.

The eight-stage framework acknowledges that successful innovation requires more than initial creative sparks. It demands thorough feasibility assessment, careful concept development, rigorous testing, systematic adoption, disciplined measurement, continuous optimization, and cultural reinforcement. By making these stages explicit and providing supporting tools, CARDAMOM enables teams at all levels to contribute meaningfully to innovation excellence.

As Synthite continues advancing natural ingredients innovation, CARDAMOM provides the process backbone ensuring our innovations are technically sound, economically viable, and practically implementable—transforming creative insights into measurable business value while building organizational innovation capabilities for sustained competitive advantage.